



Coldfair Green Reception Class 2018

Personal Care Policy

In the event of a child needing a change of nappy/clothing

1. Staff are to wear disposable gloves.
2. Soiled nappies are to be double wrapped and placed in a lidded bin. Wet clothing to be bagged.
3. Changing area is to be cleaned after use.
4. Hot water and soap are to be available to wash hands after task completed.
5. Paper towels or hot air dryer available for drying hands.
6. Two people to supervise changing at all times (to safeguard both children and adults).

Facilities: Gloves

Wet wipes available

Disabled toilet area/safe space

Note to parents placed in book bag/parents

Informed verbally/teacher asked to report to parents

DBS checked contracted staff only

Date Current Document Approved:

Date of Next Review: As required – when amendments occur

Signed:

(Chair of Governors)